

# ATLANTIC COUNTY BOARD OF COUNTY COMMISSIONERS

Stillwater Building

201 Shore Road, Northfield, New Jersey 08225

and via Cisco Webex Video Conferencing

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Minutes of Meeting

December 7, 2021

## CALL TO ORDER

A regular meeting of the Atlantic County Board of County Commissioners was called to order by Chairwoman Maureen Kern at 4:00 p.m., Eastern Standard Time, on the above-mentioned date, in the Stillwater Building located at 201 Shore Road, Northfield, NJ and via Cisco Webex Video conferencing as a result of COVID-19.

## OPEN PUBLIC MEETING STATEMENT

Statement of Open Public Meeting Compliance: Pursuant to the Open Public Meetings Act, Chairwoman Kern announced that adequate notice of this meeting, as required by said Act, has been published in *The Press of Atlantic City*, and mailed to *The Current* and *The Hammonton Gazette*; posted on the bulletin boards at 1333 Atlantic Avenue, Atlantic City, the Stillwater Building, 201 Shore Road, Northfield and the County Clerk's Office in Mays Landing.

## PRAYER, MOMENT OF SILENCE AND FLAG SALUTE

Chairwoman Kern requested a moment of silence in remembrance of Pearl Harbor Day to commemorate the valor of all those who defended our Nation, and to give thanks to the greatest generation who heroically guided us through World War II.

The prayer was offered by Commissioner Bertino and flag salute was led by Chairwoman Kern.

## ROLL CALL

The following roll call was recorded: PRESENT: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto (Webex), Parker, Risley and Kern. ABSENT: None.

A quorum was present.

## MINUTES OF MEETING October 19, 2021

Commissioner Bertino moved and Commissioner Balles seconded a motion to adopt and dispense with the reading of the October 19, 2021 minutes.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

## PRESENTATION

Atlantic County Utilities Authority (ACUA) 2022 Budget by Rick Dovey, President.

## RESOLUTION NO. 649 Amending Resolution No. 375 (7-20-21), grant acceptance for the SFY21 Body-Worn Camera Grant Program funds

Commissioner Bertino moved and Commissioner Balles seconded a motion amending Resolution No. 375 adopted on July 20, 2021, a grant acceptance from the State of New Jersey, Office of the Attorney General for the SFY21 Body-Worn Camera Grant Program funds in an amount not to exceed \$226,218.00 for the term commencing January 1, 2021 and terminating December 31, 2025.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 650**  
**Grant application for the 2022**  
**Statewide Respite Care**  
**Program**

Commissioner Fitzpatrick moved and Commissioner Parker seconded a motion authorizing a grant application to the New Jersey Department of Human Services for the 2022 Statewide Respite Care Program for funding in an amount not to exceed \$178,850.00 for the term commencing January 1, 2022 and terminating December 31, 2022.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**MOTION TO COMBINE**  
**AND ADOPT RESOLUTION**  
**NOS. 651 TO 654**

Commissioner Balles moved and Commissioner Parker seconded a motion to combine and adopt Resolution Nos. 651 to 654.

**RESOLUTION NO. 651**  
**Chapter 159**

Insert into the budget of the year 2021 the sum of \$90,476.19 from the State of New Jersey, Department of Law and Public Safety, Division of Criminal Justice, Operation Helping Hand SY21.

**RESOLUTION NO. 652**  
**Chapter 159**

Insert into the budget of the year 2021 the sum of \$3,000.00 from the State of New Jersey, Department of Human Services, Mental Health Administrator 2021.

**RESOLUTION NO. 653**  
**Chapter 159**

Insert into the budget of the year 2021 the sum of \$6,033.00 from the State of New Jersey, Department of Human Services, Division of Aging Services, Area Plan 2021.

**RESOLUTION NO. 654**  
**Chapter 159**

Insert into the budget of the year 2021 the sum of \$226,218.00 from the State of New Jersey, Department of Law and Public Safety, Office of Attorney General, Body-Worn Camera SFY21.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 655**  
**Amended professional**  
**services agreements under the**  
**2017 Dam and Transportation**  
**Infrastructure Pool**

Commissioner Bertino moved and Commissioner Risley seconded a motion amending professional services agreements with various consultants under the 2017 Dam and Transportation Infrastructure Pool to extend the term date only until December 31, 2022 at no additional cost.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 656**  
**Establish a pool and enter**  
**into professional services**  
**contracts for the provision of**  
**title company services**

Commissioner Dase moved and Commissioner Risley seconded a motion establishing a pool and entering into professional services contracts with various title companies for the provision of title company services for an amount not to exceed \$135,000.00 for the period commencing December 14, 2021 and terminating December 13, 2022.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 657**  
**Establish a pool and enter into professional services contracts for the provision of environmental consultant services**

Commissioner Risley moved and Commissioner Bertino seconded a motion establishing a pool and entering into professional services contracts with various environmental consultants for the provision of environmental consultant services for an amount not to exceed \$135,000.00 for the period commencing December 7, 2021 and terminating December 6, 2022.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 658**  
**Professional services agreements for the provision of veterinarian services at the Atlantic County Animal Shelter**

Commissioner Balles moved and Commissioner Fitzpatrick seconded a motion authorizing professional services agreements with various veterinarians and veterinary offices for the provision of veterinarian services at the Atlantic County Animal Shelter for an amount not to exceed \$52,000.00 for the period commencing January 1, 2022 and terminating December 31, 2022.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 659**  
**Amending Resolution No. 645 (12-15-20), renewal competitive contract sub-grant agreements for Older Americans Act Area Plan**

Commissioner Bertino moved and Commissioner Fitzpatrick seconded a motion amending Resolution No. 645 adopted on December 15, 2020, renewal competitive contract sub-grant agreements for Older Americans Act Area Plan services at 50% funding with the Brigantine Aquatic Center for the Arthritic Water Program for an amount not to exceed \$12,000.00 for the term commencing from January 1, 2021 and terminating December 31, 2021.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 660**  
**Amending Resolution No. 645 (12-15-20), renewal competitive contract sub-grant agreements for Older Americans Act Area Plan Services**

Commissioner Fitzpatrick moved and Commissioner Dase seconded a motion amending Resolution No. 645 adopted on December 15, 2020, renewal competitive contract sub-grant agreements for Older Americans Act Area Plan Services at 50% funding with Caring, Inc. for the Caregiver Respite Program for an amount not to exceed \$50,000.00 for the term commencing from January 1, 2021 and terminating December 31, 2021.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 661**  
**Amending Resolution No. 409 (8-3-21), a competitive contract for the provision of adult social day care services**

Commissioner Fitzpatrick moved and Commissioner Bertino seconded a motion amending Resolution No. 409 adopted on August 3, 2021, a competitive contract with Caring, Inc. for the provision of adult social day care services for caregiver and those with Alzheimer's/Dementia for an amount not to exceed \$100,000.00 for the term commencing from notice of award and terminating December 31, 2021.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 662**  
**Competitive contract for the provision of senior center site manager services and furnishing of Kosher meals**

Commissioner Fitzpatrick moved and Commissioner Parker seconded a motion to authorize a competitive contract with Beron Jewish Older Adult Services for the provision of senior center site manager services and furnishing of Kosher meals for the Herman Pogachefsky Senior Center Site in Atlantic City for an amount not to exceed \$135,000.00 for a period commencing January 1, 2022 and terminating December 31, 2022.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 663**  
**Bid contract to provide a meal packaging system to Atlantic County**

Commissioner Balles moved and Commissioner Risley seconded a motion authorizing a bid contract with Oliver Packaging and Equipment Company to provide a meal packaging system to Atlantic County for the total sum not to exceed \$39,981.24 to do the work and/or supply the materials as set forth in the contract.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 664**  
**Bid contracts to furnish and deliver inmate uniforms and supplies for the Atlantic County Justice Facility**

Commissioner Coursey moved and Commissioner Bertino seconded a motion to authorize bid contracts with Bob Barker Company, Inc. and Angielyn Collections, LLC to furnish and deliver inmate uniforms and supplies for the Atlantic County Justice Facility for the sum not to exceed \$159,842.36 to do the work and/or supply the materials as set forth in in the contracts, for the term starting January 1, 2022 and terminating December 31, 2022.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 665**  
**Bid contract to furnish and deliver uniforms for members of the Atlantic County Justice Facility**

Commissioner Coursey moved and Commissioner Dase seconded a motion to authorize a bid contract with Landsman Uniforms Inc. to furnish and deliver uniforms for members of the Atlantic County Justice Facility for the total sum not to exceed \$87,500.00 to do the work and/or supply the materials as set forth in the contract.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 666**  
**Bid contract to provide helicopter rental services for the Atlantic County Mosquito Unit**

Commissioner Balles moved and Commissioner Bertino seconded a motion to authorize a bid contract with Allen Chorman and Son, Inc. to provide helicopter rental services for the Atlantic County Mosquito Unit for the sum not to exceed \$140,000.00 per year, to do the work and/or supply the materials as set forth in the contract.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 667**  
**Change order for**  
**thermoplastic material used**  
**for road line striping**

Commissioner Coursey moved and Commissioner Balles seconded a motion authorizing change order no. 2, contract with Swarco Industries, LLC for thermoplastic material used for road line striping for a net increase in the amount of \$11,484.00, a total amendatory amount of \$145,164.00 and to extend the term date until December 31, 2021.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 668**  
**Amending Resolution No. 181**  
**(4-7-20), a lease agreement to**  
**occupy 4,159 square feet of**  
**office space for a Child**  
**Advocacy Center**

Commissioner Balles moved and Commissioner Fitzpatrick seconded a motion amending Resolution No. 181 adopted on April 7, 2020, a lease agreement with Egg Harbor Leasing, LLC to occupy 4,159 square feet of office space located at 6821 Black Horse Pike, Egg Harbor Township for a Child Advocacy Center for a term commencing December 1, 2021 and terminating November 30, 2028 at no additional cost.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 669**  
**Renewal alternate method**  
**contract to provide**  
**maintenance services for the**  
**Abacus and Administrative**  
**Software**

Commissioner Coursey moved and Commissioner Bertino seconded a motion authorizing a renewal alternate method contract with Unitronix Data Systems, Inc. to provide maintenance services for the Abacus and Administrative Software for an amount not to exceed \$19,146.00 for the term commencing January 1, 2022 and terminating March 31, 2022.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 670**  
**Alternate method contract for**  
**a proprietary software**  
**subscription for maintaining**  
**and supporting wireless**  
**tablets to vulnerable older**  
**adults**

Commissioner Coursey moved and Commissioner Dase seconded a motion authorizing an alternate method contract with Claris Healthcare for a proprietary software subscription for maintaining and supporting wireless tablets to vulnerable older adults for an amount not to exceed \$58,800.00 for the term commencing January 1, 2022 and terminating December 31, 2022.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 671**  
**Intergovernmental services**  
**agreement for Summer**  
**Concerts**

Commissioner Risley moved and Commissioner Balles seconded a motion authorizing an intergovernmental services agreement with the Borough of Buena for a summer concert series for an amount not to exceed \$2,000.00 for the term commencing June 1, 2021 and terminating September 30, 2021.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 672**  
**License agreement concerning**  
**the installation and**  
**maintenance of storm water**  
**improvements in the right of**  
**way of Moss Mill Road in**  
**Galloway Township**

Commissioner Coursey moved and Commissioner Dase seconded a motion authorizing a license agreement with the Towne of Historic Smithville, LLC and JW Living, LLC concerning the installation and maintenance of storm water improvements in the right of way of Moss Mill Road in Galloway Township.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 673**  
**Resolution to comply for a standardized resolution to be filed with the 2022 Statewide Respite Care Program by the Atlantic County Division of Intergenerational Services**

Commissioner Fitzpatrick moved and Commissioner Parker seconded a motion authorizing a resolution to comply with the Department of Human Services requirement for a standardized resolution to be filed with the 2022 Statewide Respite Care Program by the Atlantic County Division of Intergenerational Services.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 674**  
**Business associate agreement between the New Jersey Department of Human Services, Division of Aging Services and the Atlantic County Division of Intergenerational Services to be included with the 2022 Statewide Respite Care Program**

Commissioner Fitzpatrick moved and Commissioner Parker seconded a motion authorizing a business associate agreement between the New Jersey Department of Human Services, Division of Aging Services and the Atlantic County Division of Intergenerational Services to be included with the 2022 Statewide Respite Care Program.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 675**  
**Resolution appointing an alternate commissioner to the Atlantic County Insurance Commission**

Commissioner Risley moved and Commissioner Bertino seconded a motion authorizing a resolution appointing John Lamey as an alternate commissioner to the Atlantic County Insurance Commission.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 676**  
**Resolution requesting a transfer in the 2021 Budget**

Commissioner Risley moved and Commissioner Balles seconded a motion authorizing a resolution requesting a transfer in the 2021 Budget in accordance with the provision of N.J.S. 40A:4-58.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 677**  
**Grant application and acceptance for three trailer mounted attenuators and three arrow boards**

Commissioner Parker moved and Commissioner Bertino seconded a motion authorizing a grant application and acceptance from the New Jersey Department of Community Affairs for Shared Services and School District Consolidation Study and LEAP implementation grants for three trailer mounted attenuators and three arrow boards for a total amount not to exceed \$86,936.67.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**RESOLUTION NO. 678**

**WITHDRAWN (12-6-21): Alternate method contract with USA Architects to design an addition to the Atlantic County Justice Facility.**

**RESOLUTION NO. 679**  
**Interlocal agreement to bid and manage the construction of the repaving project at the Green Tree Golf Course cart paths**

Commissioner Coursey moved and Commissioner Fitzpatrick seconded a motion authorizing an interlocal agreement with the Atlantic County Improvement Authority to bid and manage the construction of the repaving project at the Green Tree Golf Course cart paths for an amount not to exceed \$321,200.00.

The above-mentioned motion was adopted by the following roll call: AYES: Balles, Bertino, Coursey, Dase, Fitzpatrick, Gatto, Parker, Risley and Kern. NAYS: None.

**MOTION TO COMBINE AND ADOPT RESOLUTION NOS. 680 AND 681**

Commissioner Coursey moved and Commissioner Dase seconded a motion to combine and adopt Resolution Nos. 680 and 681.

**RESOLUTION NO. 680**  
**Appointment to the Atlantic County Veterans Advisory Board**

Appointment of Frank W. McKelvey to the Atlantic County Veterans Advisory Board for a term to expire on January 1, 2025.

**RESOLUTION NO. 681**  
**Appointment to Youth Services Commission**

Appointment of Aarod U. Moore to the Youth Services Commission for a term to expire on October 1, 2024.

**REPORTS OF SPECIAL COMMITTEES**

Commissioner Gatto highlighted the collaborative work of the Lake Lenape Dam Committee and the importance in continuing the monthly meetings. WSP, the County's contractor, experienced difficulty with the Pinelands Commission but due to teamwork and a great partnership the issues were resolved.

Chairwoman Kern reported she attended the Disability Advisory Board luncheon today. She will request Christine Chickadel present to the Board a project she recently completed. Chairwoman Kern announced that the Mental Health Advisory Board is in need of members.

**UNFINISHED BUSINESS**

Commissioner Fitzpatrick inquired as to the status of the Health Officer position and questioned the cost to contract a Public Health Officer until May. County Administrator DelRosso responded. Commissioner Coursey suggested a shared service agreement to utilize Atlantic City's Public Health Officer.

County Administrator DelRosso provided an overview of Resolution No. 678 and the reason it was withdrawn from today's agenda. It will be placed on the December 21, 2021 agenda.

Commissioner Risley asked is there any progress on the rental space needed for the Board of Elections? County Administrator DelRosso responded.

**NEW BUSINESS**

Commissioner Fitzpatrick asked what are the guidelines for unvaccinated volunteers? She was informed that an unvaccinated volunteer at one of the congregate food distribution centers for the seniors is not vaccinated. County Administrator DelRosso responded.

**WRITTEN COMMUNICATIONS AND PETITIONS**

There were no written communications and petitions.

**PUBLIC COMMENTS**

There were no public comments.

**GOOD OF THE ORDER**

Commissioner Coursey inquired as to the anticipated snowstorm tomorrow. County Administrator DelRosso responded. Commissioner Coursey reported that the City of Atlantic City and the Steel Pier will be providing hot meals to the public on December 14.

Chairwoman Kern announced that this week is National Influenza Week and reminded everyone of the importance of getting a flu shot as well as a COVID-19 vaccination and booster. She reminded everyone that the holiday season is a difficult emotional time for some people and the County provides assistance.

Commissioner Balles inquired as to the status of the premium pay negotiations for Meadowview Nursing and Rehabilitation Center employees and other essential employees. County Administrator DelRosso responded.

**ADJOURNMENT**

Chairwoman Kern entertained a motion to adjourn the meeting. Commissioner Coursey moved and Commissioner Balles seconded a motion to adjourn the Commissioners meeting. The motion was unanimously passed. The meeting was adjourned at 5:55 p.m.

Submitted by,

Sonya G. Harris  
Clerk of the Board